

## **Executive Director, Statewide Independent Living Council of Tennessee, INC. (Nashville, TN)**

The Statewide independent Living Council of Tennessee (SILC) is announcing a vacancy for an Executive Director to provide administrative leadership for the organization.

The SILC Executive Director reports to the Statewide Independent Living Executive Council and is responsible for all aspects of the program as authorized by the SILC. This includes administrative responsibilities ranging from policy and procedure formulation, evaluations, and implementation; review and analysis of legislation as it pertains to Independent Living programs; approving expenditures of grant monies; and recruiting and supporting leadership development of SILC committee members:

- Ideal candidates must possess strength in strategic thinking, program and finance administration, and knowledge of disabilities and Independent Living philosophy.
- The candidate must demonstrate the ability to forge strong relationships with council members, the public and community partners.

Salary is dependent on experience.

To be eligible to apply for this position an applicant:

- Must possess a Bachelor's degree or equivalent work experience
- Must be able to foster teamwork and progress toward a stated vision
- Must have exceptional writing and verbal skills, including grant writing and public speaking
- Must possess effective computer skills including Microsoft office, QuickBooks and social media
- Must have the ability to travel statewide
- Must possess a strong emotional intelligence that aids in effective problem solving and ability to manage multiple priorities

The Statewide Independent Living Council of Tennessee, INC does not discriminate based on race, sex, religion, color, creed, pregnancy, national or ethnic origin, age, disability or military services in its policies, employment, programs, services or activities.

People with disabilities are encouraged to apply.

Deadline: Sunday, May 22, 2017.

Send resumes to: [TNSILC2017@gmail.com](mailto:TNSILC2017@gmail.com)